

SOUTHERN ARIZONA AIDS FOUNDATION
SENIOR BILINGUAL HEALTH EDUCATION SPECIALIST
YOUR STORY PROGRAM
JOB DESCRIPTION

Scope of Work: The Senior Health Education Specialist is responsible for day-to-day organization and presentation of the Your Story program activities. The primary purpose of the Your Story Program is to provide comprehensive substance abuse and HIV prevention and education services to 12-24 year old youth and young adults, including youth of color, Lesbian, Gay, Bisexual, Transgender, and Queer/Questioning (LGBTQ) youth, and straight allied youth in Pima County. The Senior Health Education Specialist works with the Program Manager to design, implement, and evaluate the Your Story program activities. The Senior Health Education Specialist is a full time, 40 hrs/wk., non-exempt position. The individual hired must be able to work very flexible hours, including evenings, late nights, weekends, and some holidays.

Functional Responsibilities:

- Keeps current on viral hepatitis, harm reduction/risk reduction models, HIV/AIDS, substance abuse, and other health-related issues and serves as a resources to other agency and program staff on these topics.
- Coordinates day to day scheduling of education sessions and other program activities with community partners, schools sites, and Your Story team.
- Works collaboratively with Your Story team to enhance delivery of program activities.
- Effectively educates youth and young adults on sexual violence and foster an environment supportive of sexual violence prevention.
- Assists in the development and implementation of targeted risk reduction social marketing and/or social media campaigns for LGBTQ young adults.
- Implements the “Storytelling for Empowerment” evidence-based intervention with target population.
- Effectively educates youth and young adults on substance use and abuse and sexual health.
- Provides workshops addressing sexual health, substance use and abuse along with related topics to professionals and community members who work with youth and young adults at risk.
- Conducts outreach and recruitment for project activities in the community at venues frequented by the target population.
- Provides HIV and Hepatitis C rapid testing (finger-stick) and referral services.
- Provides HIV, Hepatitis B & C confirmatory testing (venipuncture), referral to services, and linkage to care.
- Responsible for completing and gathering accurate documentation of all activities and events using proper forms, files, and databases.
- Responsible for accurate and complete data entry, following proper testing protocols and specimen processing, and monitoring supply inventories.
- Ensures accurate program data collection and timely reporting for funding sources
- Assists with compiling and drafting program reports.
- Serves as a representative from SAAF for community events and committees as needed.

- Attends all program, agency, and department meetings at SAAF as directed.
- Works as a team member with other SAAF staff supporting all prevention projects as needed.
- Performs other duties as assigned.
- Reports to the Your Story Program Manager.

Minimum Qualifications:

- Bachelor's degree in social services or health-related field or 2 year's work or volunteer direct service delivery experience in the areas of HIV/AIDS, behavioral health, or social services health-related field
- Bilingual (English/Spanish)
- Appropriate fingerprint clearance through the Arizona Department of Public Safety (paid for by SAAF)
- Demonstrate a comprehension and appreciation of diverse and complex cultures
- Ability to exercise and demonstrate compassion and non-judgment when working with program participants
- Readiness to be trained (if needed) and to then perform required phlebotomy- related venipunctures for confirmatory testing
- Responsible, dependable, energetic self-starter who is able to work independently as well as in a team environment
- Excellent interpersonal, written and verbal communication skills
- Access to a reliable vehicle, a valid AZ Driver's License and a driving record that will be supported by our liability insurance provider

Preferred Qualifications:

- Phlebotomy or venipuncture training or experience

Compensation: Starting wage of \$17.20/hour, DOE; benefits include health, dental, and life insurance; long- and short-term disability insurance.

To apply: Submit letter of interest, resume with dates of employment, and names, addresses, and phone numbers of three professional references to: Director of HR, Southern Arizona AIDS Foundation, 375 S Euclid Ave., Tucson, AZ 85719, email to hr@saaf.org or visit www.saaf.org.

Affirmative Action: The Southern Arizona AIDS Foundation is an Affirmative Action/Equal Opportunity Employer and does not discriminate on the basis of race, color, religion, national origin, sex, sexual orientation, gender identity, age or disability.

Start date: As soon as possible.